Raphael Recanati International School students have the option of residing in IDC housing if their parents do not live in Israel. These are privately owned apartments rented by IDC from private owners and sublet to students in groups of three to six, depending on the number of bedrooms. Each student is allocated his/her own bedroom and all share the common areas: kitchen, living room, and bathroom. The apartments are located in residential neighborhoods throughout the city of Herzliya.

The cost of the sublease is $650* U.S. per month, from the day you sign the contract until July 31, 2017. The rental fee covers rent, house committee fee, municipal taxes and maintenance charges. Students are responsible for paying utility bills (electricity, gas, water, telephone, etc.) and arranging and paying for their own internet connections.

There are a very limited number of master bedrooms with private bathrooms available for an additional $50/month. They will be allocated on a first-come, first-served basis according to the date of payment of the $1,200 housing deposit.

IDC is obliged to supply these items only; any other items required must be supplied by the student.

We DO NOT supply ovens, toaster ovens or microwave ovens, cooking gear or dishware, bed linens, blankets or pillows.

The reservation of a room can only be secured by payment of the housing security deposit of US $1,200 and filling in and returning the “Housing Questionnaire” included in the forms which you received by e-mail together with this booklet.

Please note that the $1,200 APARTMENT SECURITY DEPOSIT is a separate payment from the $1,000 TUITION DOWN PAYMENT.

* Rental prices are subject to change according to the local real estate market.
The housing project is designated only for students who arrive from abroad and whose immediate family does not live in Israel.

The apartment contracts are until July 31, 2018, unless stated otherwise.

There is no option to see the apartments before signing the contract.

Signing the contract will require you to pay rent for the duration of the contract, even if you vacate the apartment before the end of the contract.

Once the housing contract is signed it is a legal and binding document. If a student wishes to be released from the contract before the final date they must produce a suitable replacement who is a student of the Raphael Recanati International School, who does not reside in an apartment rented by IDC’s Housing Project and who is approved by the Housing Coordinators.

You cannot transfer from one apartment to another without receiving prior approval from the housing coordinators.

YOU ARE RESPONSIBLE for insuring your personal property in your apartment.

Cancelation of IDC housing after September 1, 2017 will result in the forfeiture of the $1,200 security deposit.

* Information contained in these documents is subject to change.
Move-in dates for IDC apartments:

- **August 24, 2017** for Computer Science students starting the preparatory courses on August 27, 2017.

- **August 30-31, 2017** for students participating in the English and/or Math preparatory courses which begin on September 3, 2017.

- **October 8-9, 2017** for students starting school on Orientation Week, which begins on October 15, 2017.

* Housing office hours during move-in dates are from 9:00 until 15:00.

You must coordinate your arrival with Housing Coordinators Linda Goldstein and Mali Choresh in advance by e-mail at lgoldstein@idc.ac.il or mchoresh@idc.ac.il.

* Information contained in these documents is subject to change.
If you are interested in extending your sublease for the following year you must notify the Housing Office in writing (e-mail is acceptable to lgoldstein@idc.ac.il or mchoresh@idc.ac.il) no later than April 15th 2018. The request will be considered and an answer given after reviewing the students’ past year of residency in the apartment. IDC reserves the right to refuse to renew the housing contract.

The Housing Coordinators will arrange a time for you to come to their office to sign a standard rental contract, Code of Residency, and receive the key. Before signing the contract and receiving the key you are required to pay the first six months’ rent. You can pay this before your arrival in Israel in the same manner in which you paid the deposit, and avoid a visit to the tuition office.

Alternatively, you can pay on campus at the tuition office before coming to the housing office. The receipt for rental payment must be presented to the Housing Coordinators in order to sign the contract and receive your house keys.

Once you move into the apartment, the deposit fee will become a security deposit. It will be returned to you six months after the contract has ended, providing that you have officially checked out of the apartment and no damage has been caused, the bills have been paid, the apartment is properly cleaned and you have returned your keys.

If you are interested in extending your sublease for the following year you must notify the Housing Office in writing (e-mail is acceptable to lgoldstein@idc.ac.il or mchoresh@idc.ac.il) no later than April 15th 2018. The request will be considered and an answer given after reviewing the students’ past year of residency in the apartment. IDC reserves the right to refuse to renew the housing contract.
Payment can be made in one of the following ways:

1. Bank Transfer

2. Online through the Candidate information center

3. Cash

Details for Wire Transfer:

Beneficiary: Interdisciplinary Center Herzliya
Bank: 12-Hapoalim Bank
Branch: 628-Herzliya Branch
Acct. No.: 244144
IBAN: IL90-0126-2800-00000-244144

* Information contained in these documents is subject to change.
Tuition Department Contact Information:

Simona Hadad  
Tel: 972-9-9527311  
Fax: 972-9-9527640  
E-mail: shadad2@idc.ac.il

Students requesting IDC housing must pay the $1,200 security deposit to reserve a room. We cannot guarantee an apartment for those who do not pay the $1,200 deposit by June 15, 2017 or within ten days of receiving your acceptance letter.

Students who cancel their housing request after September 30, 2016 will not be refunded their security deposit.

IF YOU ARE UNDER THE AGE OF 18, THE APARTMENT CONTRACT MUST BE CO-SIGNED BY A PARENT OR LEGAL GUARDIAN.
Living in IDC Housing

IDC Housing embraces the cultural diversity of its students and it is important to be aware of the potential differences in values, lifestyles, beliefs and cultural backgrounds among roommates.

Moving to a new country and sharing a living space may involve some unexpected challenges and situations. All roommates are faced with the challenge of creating relationships based on mutual respect, appreciation for human diversity and cultural differences. Indeed, one of the most important aspects of shared living is the ability to compromise and respect each other’s differences. Each individual may need to make occasional adjustments in their personal habits and attitudes.

RESPECT is the most important rule in IDC housing. We require that you respect yourself (keeping your health and wellness a priority), the people around you (your roommates, neighbors, staff, and others) and the apartments and buildings.
Living harmoniously with others requires good communication, flexibility, tolerance and cooperation. We encourage our students to communicate openly with their roommates and to establish a common ground that fosters a supportive and positive living environment.

Being a roommate is a two-way street. You and your roommates are encouraged to set some ground rules upfront to minimize conflict you may encounter along the way. It is vital to address specific issues with your roommates before they become bigger issues (e.g., sleeping and studying schedules, guests, cleanliness, etc.).

Some things to consider discussing with your roommates during your first few days together are:

- When do you like to study?
- What kind and how much noise are you able to study with?
- How much notice would you like when guests are coming over?
- Are you a light or heavy sleeper?
- How will you take care of cleaning, taking out the trash, and doing the dishes?
- What are you willing to share (food, kitchenware, clothes, books, etc.)?
- If you are going to share food, how will you distribute the cost?
- How are you going to pay the shared bills?
With healthy communication, most conflicts between roommates can be resolved before the relationship breaks down. The ability to communicate effectively is the most important tool that you can develop to create a pleasant living environment.

Here are some strategies to help you and your roommates foster a healthy dialogue:

- **Take the time to get to know one another as individuals and establish common ground:** it is always easier to resolve a problem with a friend than with a stranger.

- **Have realistic expectations:** Roommates can become friends or may strictly share a common space. It is far more important that roommates have compatible lifestyles and are able to live together in harmony than that they are best friends. Having unrealistic expectations puts a great deal of unnecessary pressure on both your roommates and yourself. You can minimize the level of conflict by communicating early on about what you expect from each other.

- **Make rules and respect them:** Agree on guidelines and stick to them. It is advisable to set healthy boundaries and respect them. Be willing to negotiate and compromise.
Compromise: You and your roommates won't agree on everything, so you'll have to make some compromises and find a middle ground that makes everyone happy. Find a balance between compromise and assertiveness.

Talk to your roommates directly: Avoid gossiping or talking about your roommates behind their backs, it will undermine the trust in your relationship and make it difficult to resolve your issues.

Be honest and clear: If your roommates are not aware of your issues, you will likely be unable to do anything to resolve them. Show courtesy to one another and be polite when you discuss your concerns. Keep an open mind and don't assume that you are all in agreement.

If problems still arise, you can always talk to the housing coordinators. Most problems can be easily dealt with if they are addressed early. The key is the ability to communicate openly and honestly with each other.
Your rights and responsibilities

These are some of your rights and responsibilities while living in IDC housing. Make sure you understand them. They will help maintain an environment conducive to positive experiences.

- **YOU HAVE THE RIGHT** to a reasonably peaceful and quiet space in which you can sleep and study;
- **YOU HAVE THE RIGHT** to privacy, both in terms of space and time, and the right to be free of unwanted guests in your room, or apartment;
- **YOU HAVE THE RIGHT** to confront another’s behavior that infringes on your rights;
- **YOU HAVE THE RIGHT** to the assistance of staff when you need help with a problem;
- **YOU HAVE THE RIGHT** to participate in IDC’s programs and other community activities as you choose;
- **YOU HAVE THE RIGHT** to freedom from harassment, including sexual harassment, as well as threats of intimidation and physical or emotional harm. This includes acts of ethnic or racial intimidation, hazing, or harassment for reasons of race, religion, gender, gender identity or expression, sexual orientation, age, or disability.
YOU HAVE THE RESPONSIBILITY to know what’s allowed and prohibited in IDC housing;

YOU HAVE THE RESPONSIBILITY to accept all other residents for who they are, what they are, and where they are from.

YOU HAVE THE RESPONSIBILITY to observe quiet hours, keep your music and your voice at a reasonable volume, and remind others that you expect the same of them;

YOU HAVE THE RESPONSIBILITY to let your roommate(s) know of your wishes and preferences for hours of sleep, study, and visitation, and to work through any differences that may arise in a peaceful manner, within established guidelines;

YOU HAVE THE RESPONSIBILITY to know and abide by the laws of Israel, including those that pertain to alcoholic beverages, illegal drugs, and a smoke-free environment.

YOU HAVE THE RESPONSIBILITY to follow the policies and procedures established to support the educational purposes of the university and to sustain a safe and comfortable living environment;

YOU HAVE THE RESPONSIBILITY to examine your own behavior when confronted and to work toward resolving conflicts;

YOU HAVE THE RESPONSIBILITY to notify a staff person of your problem in a timely manner, and to cooperate in working to solve the problem;

YOU HAVE THE RESPONSIBILITY to understand and comply with all IDC and housing policies and regulations.