All students accepted to the RRIS must read this booklet and share the information with their parents. Forms in the e-mail link received with this booklet must be filled out in full and submitted online to IDC.
CONGRATULATIONS ON YOUR ACCEPTANCE TO THE RAPHAEL RECANATI INTERNATIONAL SCHOOL IN IDC HERZLIYA!

You are about to embark on one of the most significant experiences of your life. IDC is a dynamic learning community that fosters creativity and innovation and promotes the development of new opportunities inside and outside the classroom.

This booklet contains essential information regarding your studies at the RRIS and will assist you in making decisions prior to your arrival.

We are here to help make your student experience the best that it can be.
WHAT’S NEXT?

1
Read the information in this booklet carefully as it provides answers to your questions.

2
Confirm your acceptance by paying the $1,000 enrollment deposit (which will be credited towards your annual tuition payment).

3
Complete and submit the acceptance form sent to you via email.

4
If you request IDC housing, pay the $1,200 housing deposit.

* Share the important information in this booklet with your parents
WELCOME FROM THE RRIS DIRECTOR

Shalom and welcome to the RRIS!

On behalf of IDC Herzliya’s Raphael Recanati International School it is my privilege to welcome you among our ranks. With international students hailing from over 80 countries around the world the RRIS prides itself on embracing the various cultures that have come together in IDC’s “melting pot” spirit.

IDC Herzliya is a leading academic institution that aims to be a center of global excellence. We are unique in our educational methods, which are based on an interdisciplinary approach. We combine theory with real world experience and provide our students with cultural and professional proficiencies.

At the RRIS we educate talented young people to influence and contribute in every arena in which they choose to integrate, in Israel and worldwide. Our basic outlook, which is rooted in the twin concepts of individual freedom and responsibility, emphasizes student entrepreneurship and leadership alongside commitment to community service.

Our staff is devoted to making you feel at home, be attentive and respond to your every need. We wish you abundant success on your way to fulfill your academic goals.

All the best,

Eyal Dagan
Director
Raphael Recanati International School, IDC Herzliya
PREPARATORY COURSES

Please refer to your admissions letter to determine if you are required to participate in one or both of the preparatory courses.

PREPARATORY ENGLISH COURSE

Based on your previous studies and level of English proficiency (demonstrated on an English proficiency exam), you may be required to participate in an English language preparatory course. This course is designed to prepare non-native speakers for academic studies in English. Please refer to your letter of admission to determine if you are required to participate in this course.

**Length of the course:**
33 academic hours (11 sessions)

**Dates of the course:**
The course will take place at IDC from September 3 through October 3, 2017. English exam is on the 2nd October.
PREPARATORY MATH COURSE FOR BUSINESS

If you have been admitted to the BA program in Business Administration or Business Administration and Economics you will likely be required to participate in mathematics preparatory course. Please refer to your letter of admission to determine if you are required to participate in this course.

Course topics:

- Basic algebraic operations
- Algebraic identities
- Solving equations and inequalities
- Linear and quadratic functions
- The Cartesian coordinate system (the xy-plane)
- Logarithms and exponents: basic techniques and equations
- Differentiation techniques and applications of the derivative
- Limits of functions
- Graphing functions
- Arithmetic and geometric sequences

We strongly recommend that students review the subjects in bold as some previous knowledge is assumed in these subjects.

Length of the course:
70 academic hours (13 sessions).

Dates of the course:
The course will take place at IDC from September 3 through October 3, 2017.
PREPARATORY MATH COURSES FOR COMPUTER SCIENCE

If you have been admitted to the BSc program in Computer Science you will likely be required to participate in mathematics preparatory course. Please refer to your letter of admission to determine if you are required to participate in this course.

Course topics:

- Equations of one or two variables: Linear equations; quadratic equations; Equation of a higher degree, Equations with parameters, Equations with radicals
- Polynomial division
- Inequalities (linear, quadratic, higher degree, with quotients, with absolute value, “and/or” systems)
- Exponents and logarithms (Properties, equations and inequalities)
- Basic functions: Linear and quadratic
- Sequences (Arithmetic, Geometric and Recursive)
- Complex numbers.
- Limits
- Derivatives (Definition of, application of)
- Function investigation: Polynomials; Rational functions; Radicals; Exponential and logarithmic functions including parametric problems
- Trigonometric identities and equations

Length of the course:
100 academic hours (17 sessions)

Dates of the course:
The course will take place at IDC from August 27 through October 3, 2017.
PREPARATORY PROGRAMMING COURSE FOR COMPUTER SCIENCE

The purpose of the course is to provide its participants with basic programming skills and preparation for the course “Introduction to Computer Science” offered in the first semester.

The preparatory course is an introductory course that requires no prior knowledge or background in programming, but the fundamental topics are studied at a fast pace. Participation in the course is mandatory.

Course topics:
- Basic data types
- Variables
- Logic and arithmetic expressions
- Control structures (if, while, for)
- One-dimensional arrays
- Writing, documentation, and testing computer programs in Java

Length of the course:
10 sessions

Dates of the course:
The programming sessions will take place on August 27, 28, 29, 30, 31, September 4, 6, 11, 13 and 17, 2017.
The academic year will begin with Orientation Week on Sunday, **October 15, 2017**.

One of the innovative and important services that IDC Herzliya provides to its students is a week-long orientation for first-year students. Orientation Week is designed to make first year students' entry into the academic environment as smooth as possible.

Orientation week is vital preparation for succeeding at IDC Herzliya. Participation is mandatory.

Each incoming student is assigned a **chonech**, a peer counselor (2nd or 3rd year Israeli student) who is tasked with helping new students acculturate to IDC and to Herzliya. Your peer counselor will accompany you from your arrival to campus throughout your first year at IDC. Your counselor will contact you shortly before your arrival to campus (either for the preparatory courses or orientation week).

Orientation week includes five full days of orientation to IDC, your peers and your new home in Herzliya. In order to be prepared to begin studies and have the tools to access our online and social communities, your presence is mandatory. The week will include:

**Academic orientation**: meet the dean of your school, consult with your academic advisor regarding class assignment and selection, and participate in introductory lectures and conversations.

**Technical Orientation**: receive your student ID card, learn how to access your IDC email and use the MyIDC online student portal (essential for class registration, email, grade access, and other key functions).

**Social Orientation**: sign up for IDC extracurricular activities (clubs, sports, societies, etc.), engage with the local community via volunteering opportunities, meet and bond with your peers as we engage in structured discussions and travel to the desert for an excursion including hikes, team building, and lots of fun.
## ORIENTATION WEEK

Sample orientation week schedule for your reference, subject to changes:

<table>
<thead>
<tr>
<th>Time</th>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:30</td>
<td>Registration and IDC extracurricular fair</td>
<td>Orientation group gathering</td>
<td>Orientation group gathering</td>
<td>MyIDC: Technical Orientation</td>
<td></td>
</tr>
<tr>
<td>11:30</td>
<td>Welcome Ceremony</td>
<td>Library orientation and campus tour, student cards</td>
<td>Intro to campus psychological services, student union and study skills center</td>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>12:30</td>
<td>Lunch and orientation group gathering</td>
<td>Volunteering &amp; Lunch</td>
<td>Lecture by major</td>
<td>Opening Ceremony by School</td>
<td></td>
</tr>
<tr>
<td>14:30</td>
<td>Meet your dean: academic orientation</td>
<td>Financial Aid &amp; Student Affairs Q&amp;A</td>
<td>IDC Ethics</td>
<td>Student &amp; alumni panel</td>
<td></td>
</tr>
<tr>
<td>15:30</td>
<td>Orientation group gathering</td>
<td>Orientation group gathering</td>
<td>IDC Unique learning experience</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16:30</td>
<td>Health Insurance Info session</td>
<td>Student union activity - all campus</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
ELECTIVE HEBREW COURSE **ULPAN**

Learning Hebrew is essential to your acculturation in Israel. IDC offers ulpan (Hebrew language studies during the academic year) at four different levels so you may improve your Hebrew AND get credit for it! Ulpan is a general elective course worth two credits.

To join the ulpan you will need to take a Hebrew placement test after which you will be divided into classes based on your test results. Classes are designed to help students feel comfortable using Hebrew.

**The placement test for the ulpan will be held during Orientation Week for all interested students.**

After taking the test, the results will be sent to you by e-mail and will determine your level of Hebrew (levels A-D). Registration for the course will take place online during the first two weeks of the academic year.

INTENSIVE ACADEMIC SUMMER HEBREW ULPAN

IDC is home to an annual 6 week intensive summer ulpan in July and August. This is an academic ulpan and participants who attend the entire six weeks of classes will be awarded a certificate of completion from the Ministry of Education *.

There is an additional fee for participating in the summer ulpan. Please note that there are no IDC housing arrangements during the ulpan.

* Students at summer ulpan do not earn academic credits from IDC.

**For more details regarding the summer ulpan please contact ulpanris@idc.ac.il.**
IDC HOUSING

Please read this section very carefully and make sure that you completely understand all that is entailed in living in IDC housing. If anything is unclear or you require further information please contact Mali Choresh or Linda Goldstein at the housing office at: lgoldstein@idc.ac.il or mchoresh@idc.ac.il

Raphael Recanati International School students have the option of residing in IDC housing IF THEIR PARENTS DO NOT LIVE IN ISRAEL. These are privately owned apartments rented by IDC from private owners and sublet to students in groups of three to six. The apartments are located in residential neighborhoods throughout the city of Herzliya. All apartments are furnished to meet students’ basic needs and include:

- A bedroom for each student with a single bed (80cm\190cm for which linens are not included), desk, chair and closet
- A shared bathroom
- A shared kitchen with a cook top, refrigerator and washing machine
- A shared living/dining room with sofas, dining table and chairs

IDC is obliged to supply these items only; any other items required must be supplied by the student.
IDC HOUSING

The cost of the sublease is $650* U.S. per month, from the day you sign the contract until July 31, 2018. The rental fee covers rent, house committee fee, municipal taxes and maintenance charges. Students are responsible for paying utility bills (electricity, gas, water, telephone, etc.) and arranging and paying for their own internet connections.

Important notes:

- We cannot guarantee an apartment for those who do not pay the $1,200 deposit by June 15, 2017 or within ten days of receiving your acceptance letter.
- There is no option to see the apartments before signing the contract.
- The housing project is designated only for students who arrive from abroad and whose immediate family does not live in Israel.
- Signing the contract will require you to pay rent for the duration of the contract, even if you vacate the apartment before the end of the contract.
- The housing contract ends on July 31st, 2018 and once signed it is a legal and binding document. If a student wishes to be released from the contract before the final date they must produce a suitable replacement who is a student of the Raphael Recanati International School, who does not reside in an apartment rented by the IDC Housing Project and who is approved by the Housing Coordinators.
- Cancellation of IDC housing after September 1 will result in the forfeit of the $1,200 security deposit.

Please note that the reservation of a room can only be secured by payment of the housing security deposit of US $1,200 and filling in and returning the “Housing Questionnaire” included in the forms which you received by e-mail together with this booklet. Please note that the $1,200 APARTMENT SECURITY DEPOSIT is a separate payment from the $1,000 TUITION DOWN PAYMENT.

There are a very limited number of rooms with a private bathroom available for an additional $50/month. They will be allocated according to the date of payment of the $1,200 housing deposit.

* Rental prices are subject to change according to the local real estate market.
IDC HOUSING

Payment can be made in one of the following ways:
1. Bank Transfer
3. Cash

Details for Wire Transfer:
Beneficiary: Interdisciplinary Center Herzliya
Bank: 12-Hapoalim Bank
Branch: 628-Herzliya Branch
Acct. No.: 244144
IBAN: IL90-0126-2800-00000-244144

IDC’s Tuition Department Contact Information:
Simona Hadad
Tel: 972-9-9527311
Fax: 972-9-9527640
E-mail: shadad2@idc.ac.il

You must coordinate your arrival with Housing Coordinators Mali Choresh and Linda Goldstein at the Raphael Recanati International School in advance by e-mail. Please contact them at: lgoldstein@idc.ac.il or mchoresh@idc.ac.il

Move-in dates for IDC apartments:
• August 24, 2017 for Computer Science students starting the preparatory courses on August 27, 2017.
• August 30-31, 2017 for students participating in the English and/or Math preparatory courses which begin on September 3, 2017.
• October 8-9, 2017 for students starting school on Orientation Week, which begins on October 15, 2017.

Housing office hours during move-in dates are 9:00 to 15:00

IF YOU ARE UNDER 18, THE APARTMENT CONTRACT MUST BE CO-SIGNED BY A PARENT OR LEGAL GUARDIAN.

Students requesting IDC housing will receive a separate housing booklet explaining procedures and rules and regulations regarding IDC. Information contained in these documents is subject to change.
HEALTH INSURANCE

All IDC Herzliya students are required to have comprehensive health insurance coverage throughout the duration of their studies. IDC cannot cover medical costs or take responsibility for students who do not have insurance.

You may purchase your own health insurance policy to cover your medical needs while in Israel, or purchase the UMS Harel Yedidim insurance policy for international students, offered by IDC. If you are an Israeli resident covered by Israel’s National Health Insurance (Bituach Leumi), you do not need any additional health insurance.

The insurance plan with HAREL YEDIDIM provides comprehensive health coverage for $790 U.S. per academic year, which will be charged at the beginning of the year. Please see the next page for policy details.

For students taking preparatory courses, the insurance policy will start on August 23, 2017.

For all other first year students, the insurance policy will start on October 8, 2017.

In order for students to have continuous coverage, the HAREL YEDIDIM policy will be automatically renewed from one academic year to the next, unless the student notifies the school in writing that he/she has an alternative health insurance and wishes to cancel. This is in order for students to have continuous health coverage.

Please note that the HAREL YEDIDIM health insurance plan does not cover pre-existing conditions.

IN ORDER TO REGISTER FOR HEALTH INSURANCE THROUGH IDC YOU MUST CHECK THE BOX FOR IT ON YOUR ACCEPTANCE FORM. YOU WILL ALSO NEED TO FILL OUT A HEALTH DECLARATION REQUIRED BY “HAREL YEDIDIM”. THE HEALTH DECLARATION WILL BE SENT TO YOU 6 WEEKS BEFORE THE BEGINNING OF YOUR STUDIES.

Medication:

If you are taking prescribed medication it is advised to bring an adequate supply for the duration of your stay in Israel. If that is not possible, you should bring a doctor’s prescription (clearly typed in English) for the medicine that you are using, or a prescription of a generic medication that is suitable for your condition. If your medication is sent to you through the mail you will be required to present a copy of the prescription to the Israel Customs Office before it can be released.

National Health Insurance (Bituach Leumi) for Israeli residents:

All Israeli citizens who are registered for National Health Insurance (Bituach Leumi) including new immigrants (Olim Chadashim) are entitled to receive National Health Insurance for a low monthly fee. New immigrants who are not employed are entitled to twelve months of free national health insurance.

* The HAREL YEDIDIM yearly rate of $790 is subject to change from year to year according to insurance company rate fluctuations. A notice about any rate change will be sent to students in advance.
HEALTH INSURANCE FOR IDC STUDENTS

HAREL Insurance & Finance Ltd., Israel’s leading firm in health insurance, and “Yedidim”, which serve thousands of students in Israel, have joined together to create an overall insurance protection program, providing for your health care needs. The medical services will be provided by the Clalit health care providers throughout Israel. Clalit and Harel operate a Call Center in English and in Hebrew 24/7. The medical coverage is based on the UMS = University Medical Services Policy.

OUTLINE OF THE UMS POLICY

<table>
<thead>
<tr>
<th>Coverage Item</th>
<th>UMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overall coverage for insurance Period</td>
<td>$75,000.-</td>
</tr>
<tr>
<td>Maximum period of hospitalization</td>
<td>Up to 90 days</td>
</tr>
<tr>
<td>Visit to doctor &amp; specialist</td>
<td>No deductible</td>
</tr>
<tr>
<td>Visit to doctor who does not have an arrangement with the Clalit</td>
<td>-</td>
</tr>
<tr>
<td>Laboratory tests, x-rays, etc. with no ceiling</td>
<td>Only at Clalit laboratories</td>
</tr>
<tr>
<td>Medicine in the health service basket at the Clalit pharmacies, according to doctor’s prescription</td>
<td>No deductible</td>
</tr>
<tr>
<td>Emergency dental treatment</td>
<td>At Clalit Smile Clinics</td>
</tr>
<tr>
<td>Assistance for flight to country of origin due to medical problem, subject to approval of Harel’s medical board</td>
<td>Up to $5,000.-</td>
</tr>
<tr>
<td>Transport of mortal remains to home country</td>
<td>Up to $5,000.-</td>
</tr>
<tr>
<td>House calls by a physician 24/7</td>
<td>No deductible</td>
</tr>
</tbody>
</table>
HEALTH INSURANCE FOR IDC STUDENTS

Exclusions:

- Incidents related to alcohol ingestion and/or illegal drug use.
- Pre-existing medical conditions
- Dental treatment
- Psychiatric and psychological care, including ADHD etc.
- The insurance is valid only in the State of Israel

Note: Infectious diseases, AIDS and sexually transmitted diseases, system-wide problems and cancer in the treatment stage require a separate, private insurance policy.

You are also invited to contact Harel-Yedidim representatives:

Tel: +972-3-6386216
E-mail: y_health@yedidim.co.il

DISCLAIMER:

IDC HERZLIYA TAKES NO RESPONSIBILITY FOR THE QUALITY OR THE CONSEQUENCES OF SERVICES RENDERED BY THIS COMPANY. IDC HERZLIYA ACTS IN THE CAPACITY OF OBJECTIVE RECOMMENDER ONLY.
Students are responsible for clarifying and establishing their status in Israel and can turn to the Raphael Recanati International School staff for advice and assistance. Israeli visa requirements vary based on your country of citizenship. A student visa must be issued in advance before your arrival to Israel. Please contact the nearest Israeli embassy / consulate for information. Information for Israeli embassies and consulates around the world can be found at http://mfa.gov.il/MFA/ConsularServices/Pages/default.aspx

The RRIS staff is here to help with the procedure and can provide students with certification of your status as a student.

**Student Visa (A2):**
A student visa is a multiple entry visa valid for one year after which time it can be renewed. To apply for a student visa you will likely be asked to provide:

- Passport valid for at least one year
- Letter of acceptance to the IDC program
- Visa application form (2 copies)
- Photographs (2)
- Visa fee
- Birth Certificate

Note: The Consul may request additional documents.

**Returning Israelis:**
Students who were born in Israel must contact the nearest Israeli Consulate for updated information. Guidelines and regulations regarding this population change frequently.

**NEW IMMIGRANT** (oleh chadash)
You must check your Israel Defense Forces (IDF) status. In general, you might need to serve in the army (this depends on your age upon arrival in Israel) but may be able to defer your service until after you graduate. The Jewish Agency provides advice and assistance to students considering immigrating to Israel: www.jewishagency.org/JewishAgency/English/Aliyah/

Contact and information for North America/UK:
www.nbn.org.il/index.php

**STUDENTS WHO HAVE AT LEAST ONE ISRAELI PARENT**
Contact the nearest Israeli Consulate to check your Israeli Defense Forces (IDF) status, and to obtain an Israeli passport. Request a status of “child of emigrants” (b’nei mehagrim) from your local Israel Consulate. You may be eligible for a deferment from the IDF as long as you are a student. For more details contact Shelly Levy at levys@idc.ac.il. Information for Israeli embassies and consulates around the world can be found at http://mfa.gov.il/MFA/ConsularServices/Pages/default.aspx
LIVING IN ISRAEL

Moving to Israel can be exciting and challenging. A guide with basic information about banking, internet set up, transportation, mobile phones, etc., can be found in the Counselors’ Tip Book: https://www.idc.ac.il/en/schools/rris/Documents/Counselors-Tip-Book-2016-2017.pdf

SOCIAL & CULTURAL ACTIVITIES AT THE RRIS

The RRIS organizes a wide variety of social and cultural activities for all the students on campus. Throughout the academic year the school hosts cultural events, performances, film screenings, educational tours, meetings, social gatherings and more. For information about our extracurricular activities at the RRIS please visit our page:
https://www.facebook.com/sncrris

E-MAIL

IDC E-mail Account:

During Orientation Week you will receive an IDC e-mail account. IDC e-mail addresses are usually in the following format:
lastname.firstname@post.idc.ac.il

Please note that this e-mail account is our primary form of contact with you and you are expected to check it on a regular basis. There are many computers available on campus and there are wireless hot spots in every building on campus.
# TERMS AND PAYMENTS

## TUITION AND EXPENSES

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition 2017/18</strong></td>
<td>$12,500*</td>
</tr>
<tr>
<td><strong>Optional:</strong></td>
<td></td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$790</td>
</tr>
<tr>
<td>Rent ($650 per month, includes maintenance, municipal taxes and house committee fees but <strong>DOES NOT INCLUDE</strong> utilities, internet/telephone fees. Note: $7,800 reflects a yearly fee. The actual fee will be pro-rated and based on the date that the student moved into the apartment).</td>
<td>$7,800</td>
</tr>
<tr>
<td>Deposit for the apartment (to be refunded up to 6 months after moving out and provided that there is no damage to the property or unpaid debt)</td>
<td>$1,200</td>
</tr>
<tr>
<td>Student Union Fee for Student Union Benefits: <a href="http://www.myidc.org.il">www.myidc.org.il</a></td>
<td>$50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$22,340</td>
</tr>
</tbody>
</table>

Please note, students that request master bedrooms must pay an additional $50/month for rent.

### TUITION PAYMENT ARRANGEMENTS

A **$1,000 tuition down payment must be sent to the Tuition Department** of the Raphael Recanati International School according to the instructions in your acceptance letter in order to reserve a place in the class. **The tuition down payment is the first annual tuition payment.**

* Communications $12,800
# TERMS AND PAYMENTS

## TERMS OF PAYMENT

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Tuition ($)</th>
<th>Health Insurance ($)</th>
<th>Rent ($)</th>
<th>Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Down payment</td>
<td>1,000</td>
<td></td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>Deposit</td>
<td></td>
<td>1,200</td>
<td></td>
<td>1,200</td>
</tr>
<tr>
<td>To secure your place in an IDC apartment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Upon signing the contract</td>
<td></td>
<td>3,900</td>
<td></td>
<td>3,900</td>
</tr>
<tr>
<td>Nov. 10, 2017</td>
<td>1,950 +</td>
<td>790</td>
<td></td>
<td>2,790</td>
</tr>
<tr>
<td>50 Student Union Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dec. 10, 2017</td>
<td>1,950</td>
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<td>1,950</td>
</tr>
<tr>
<td>Jan. 10, 2018</td>
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<td></td>
<td>1,950</td>
</tr>
<tr>
<td>Feb. 11, 2018</td>
<td>1,950</td>
<td></td>
<td></td>
<td>1,950</td>
</tr>
<tr>
<td>Mar. 11, 2018</td>
<td>1,950</td>
<td>3,900</td>
<td></td>
<td>5,850</td>
</tr>
<tr>
<td>April 10, 2018</td>
<td>1,750</td>
<td></td>
<td></td>
<td>1,750</td>
</tr>
<tr>
<td>TOTAL</td>
<td>12,500+</td>
<td>790</td>
<td>9,000</td>
<td>22,340</td>
</tr>
<tr>
<td>50 Student Union Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If you decide not to be a member of the Student Union you must notify the tuition department and sign a concession form by January 21, 2018.

**Communications students pay an additional $300 for partial coverage of expenses for equipment usage.**
PAYMENTS OPTIONS

Tuition and fees can be paid either by **credit card**, **cash** or **wire transfer** to IDC’s bank account.

Should a payment be made in NIS, the value in USD will be determined according to the exchange rate on the day that the payment is received.

1. **Paying by Credit Card**

You may use the online payment center with credit card (tuition payments, housing and insurance)

Please enter: MyIDC account → Student Info Station → Finance → payments → payments.

You may also email the c.c. details (USD or NIS) to the email addresses listed below or by fax: 09-9527640

2. **Paying via wire transfer (bank details)**

- **Beneficiary:** The Interdisciplinary Center Herzliya
- **Bank:** 12-Hapoalim Bank
- **Branch:** 628-Herzliya Branch
- **Account No.:** 244144
- **Swift Code:** Poalllit
- **IBAN:** IL90-0126-2800-0000-0244-144

After each transaction, please send us the transaction document either by fax 09-9527640 or e-mail izakr@idc.ac.il indicating the student’s name and ID no.

There may be an extra charge by the bank when wiring a payment, students are responsible for paying any extra fees that may be deducted by the bank.

Please note that a period of one week is necessary in order to receive confirmation of wire transfers.
TERMS AND PAYMENTS

SCHOLARSHIPS/OTHER FUNDING

Students who are new immigrants must update the Student Authority with their academic status in order to receive the Student Authority ("Minhal") grant. Should a student receive any scholarship, grant or other form of funding, he/she must contact the Tuition Department in order to receive a revised payment plan.

It is the student's responsibility to make all payments on time.

ADDITIONAL INFORMATION

1. IDC reserves the right to make changes to all the above-mentioned terms and regulations, without personally notifying all those concerned.
2. Tuition rates and additional fees are subject to change by IDC at its discretion, any time prior to the beginning of classes.
3. Only students who have paid all fees on time will be permitted to take the midterm and final exams.

ADDITIONAL EXPENSES

Students are responsible for their air fare to and from Israel.

Please note, tuition doesn't include the cost of the textbooks that we recommend students purchase.
TERMS AND PAYMENTS

TUITION REGULATIONS FOR STUDENTS WHO TERMINATE THEIR STUDIES

A student who has registered at IDC for the 2017-2018 academic year, has paid the down payment, and subsequently decides not to study during the current academic year must submit an official statement in writing (via letter, e-mail or fax) to both the Admissions Office and to the Tuition Department. A phone call will not be considered an official notification. The student must confirm the receipt of the notification.

<table>
<thead>
<tr>
<th>Notice of termination of studies</th>
<th>Payment to be charged</th>
</tr>
</thead>
<tbody>
<tr>
<td>Until July 16, 2017</td>
<td>No charge</td>
</tr>
<tr>
<td>July 17 - August 11, 2017</td>
<td>25% of the down payment</td>
</tr>
<tr>
<td>August 13 - September -3, 2017</td>
<td>50% of the down payment</td>
</tr>
<tr>
<td>September 4 - September 24, 2017</td>
<td>75% of the down payment</td>
</tr>
<tr>
<td>October 22, 2017- January 21, 2018</td>
<td>50% of the tuition fee</td>
</tr>
<tr>
<td>January 22 - March 9, 2018</td>
<td>66% of the tuition fee</td>
</tr>
<tr>
<td>After March 11, 2018</td>
<td>100% tuition fee</td>
</tr>
</tbody>
</table>

Freezing of studies is treated as a cessation of studies initiated by a student and students are charged according to the termination of studies table above.

Notification of cancellation or freezing of studies at any date will result in the cancellation of the student’s entitlement to a scholarship. The scholarship will be cancelled retroactively.
TERMS AND PAYMENTS

TUITION DEPARTMENT RECEPTION HOURS

**Sun. & Thurs.**
- 10 am - 1 pm
- 3 pm - 5 pm

**Mon., Tues., Wed.**
- 10 am - 1 pm
- 3 pm - 4 pm

TUITION DEPARTMENT CONTACT INFORMATION

- **Simona Hadad**  
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  Fax: 972-9527640
SCHOLARSHIPS AND FINANCIAL AID

There are various scholarships and grants available to our students. We recommend that you check what scholarships or grants are available in your country for studies abroad. For further assistance please contact Annette Behrendt-vanZeeland or Joanna Simon-Bigart, Financial Aid Coordinators, at ris.financialaid@idc.ac.il.

**RRIS Scholarship**
The Raphael Recanati International School offers a needs-based scholarship. The application will be available online only at RRIS Undergraduate Financial Aid.
First year students can apply until October 22, 2017. Students will be asked to provide information in regard to their needs and to attach relevant documents (pay stubs, bank statements, apartment lease etc.). Israeli citizens residing in Israel for more than five years cannot apply for this scholarship but may apply for the IDC scholarship through the Dean of Students’ office at gzvi@idc.ac.il.

**Jewish tourist**
Jewish tourists between the ages of 18-30 who have not been in Israel on a prior long-term program are eligible for grants and scholarships through the Masa Project. Please note: once you make Aliyah you are not eligible for this grant so please check this out before making Aliyah! More information and application forms at: www.masaisrael.org

**New immigrants** (olim hadashim)
New immigrants starting their BA studies before the age of 27 and within 36 months of making Aliyah are eligible for a grant from the Israeli government spread out over two and a half years (plus an additional half year grant with community service).

Please contact your aliyah shaliach for more information. If you are in Israel, you can contact the minhal hastudentim directly at tastudents@moia.gov.il. Please contact the RRIS absorption coordinator at ris.absorption@idc.ac.il for any additional questions you may have.

**Former IDF soldiers**
Please inform us via e-mail if you apply to any of these funds:

1. **IMPACT** - Socio-economic based scholarships for former combat and combat-support soldiers, up to the rank of captain and up to three years of career service, who have completed a full and proper military service within four years before the beginning of their studies. This fund provides a three-year scholarship in the amount of $4,000 per year. First and Second year students may apply within three years of their army release date. Registration from March 1 until May 31 on the web: http://82.80.37.66/impact/

2. **Heseg** - Former Lone Soldiers, within two years of release date from the IDF, are eligible for a scholarship of full tuition and monthly allowance. This is the army’s merit scholarship given prior to the first academic year and is for a period of three years. Registration from March 1 until June 30 on the web: www.heseg.com
SCHOLARSHIPS AND FINANCIAL AID

COUNTRY OF ORIGIN

→ **Israel** - Students born and raised in Israel should contact Galit Zvi, the Head of the Scholarship Department, at gzvi@idc.ac.il for information regarding available scholarships.

→ **USA** - American students may apply for a Free Application for Federal Student Aid (FAFSA). They are eligible for Direct Stafford Loans (Subsidized, Unsubsidized and Plus loans) as part of the Direct Loans program of the US Department of Education. Our School Code is G40703. Students can fill out their 2017-18 FAFSA application from October 1, 2016 until April 1, 2018: www.fafsa.ed.gov. For Consumer Information (process, school code, policies and regulations) click here. Please contact Joanna Simon-Bigart via e-mail at jsimon@idc.ac.il once you receive your Student Aid Report (SAR) and accordingly a letter with your loan package will be sent to you.

→ **South Africa** - TELFED provides scholarship to South African students. Please contact: info@telfed.org.il. You may also apply for the SAM COHEN Trust for South African students studying in Israel. More information and forms at: mail@papilsky.co.za

→ **Holland** - students who emigrated from the Netherlands to Israel or have at least one parent/grandparent who immigrated to Israel from the Netherlands may apply. Application on line at: http://www.milga-nl.org.il/PageLoader.aspx?page_id=35. Application online is available from the beginning of the academic year until the end of December.

→ **Canada** - SAP (Students Assistance Programs) offers loans and scholarships to Canadian students. Financial aid is also available through your province. For further information visit: www.servicecanada.gc.ca/eng/goc/cslp.shtml and www.canlearn.ca/eng/loans_grants/loans/index.shtml.

AACHI (Canada Scholarship Fund) is a fund for Israeli citizens holding Canadian citizenship. The student will have to prove completion of army service or sherut leumi. www.aachi.org.il

→ **Denmark** - The Danish-Israeli study Foundation offers scholarships for Danish citizens with permanent residency in Israel. The student will have to fill out an application at: http://disf.dk/Application.pdf.

→ **Finland** - offers governmental loans for Finnish students with very convenient terms. The student needs to apply directly.

→ **Germany** - offers a governmental monthly allowance. The student’s parents need to apply directly. BAfoG scholarship: www.bafog.bmbf.de; ELES scholarship: www.eles-studienwerk.de

→ **Sweden** - CSN offers 2/3 Loan and 1/3 Grant to Swedish students. The student needs to apply directly.

For the full list of scholarships please go to: RRIS Undergraduate Financial Aid
STUDY SKILLS CENTER

The Study Skills Center is designed to assist students who are recognized by the Dean of Students Affairs as students with learning disabilities and or Attention Deficit Disorders, students with physical, sensory or cognitive disabilities, as well as students with a temporary/permanent medical condition which has implications on the student’s learning abilities.

SPECIAL ACCOMMODATIONS DURING EXAMS

Reasonable accommodations are provided by IDC Herzliya for students who have been diagnosed with learning disabilities or attention deficit disorder. The accommodations are designed to minimize as much as possible the negative effects that these difficulties can have on students’ performance, while simultaneously maintaining the exam’s reliability and validity. Therefore, the exam accommodations that IDC Herzliya provides for students with learning disabilities are adjusted in a way that does not alter the essential character of the exams, i.e., the scope of the material tested, or the essence of the exams’ demands upon students (for example, comprehension, applying knowledge, etc.).

To obtain exam accommodations, students must submit acceptable documentation of learning disabilities or attention deficit disorder to Ms. Shirli Moldovan, administrative assistant of the Psychological Counseling Services, Tel.: 09-9602872, Email: smoldovan@idc.ac.il.

After the documentation is submitted, a meeting with a psychologist from the Counseling Center will be scheduled where the eligibility for specific accommodations will be discussed.

For more information on the kind of documentation needed, please see the section on Submitting Diagnoses of Learning Disabilities on our website: https://www.idc.ac.il/en/students/dean/Pages/submit-diagnosis.aspx.
CONTACT INFORMATION

Do not hesitate to contact us if you have any questions regarding the information in this booklet. Please note that our offices are closed on weekends which are Friday-Saturday in Israel.

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ACADEMIC CALENDAR 2017-2018

Preparatory Courses
Orientation Week
Fall Semester Begins
Memorial Day for Yitzhak Rabin
Hanukah Vacation
Fall Semester Ends
Fall Semester Exams
Spring Semester Begins
Passover Vacation
Back to School
Eve of Holocaust Memorial Day
Holocaust Memorial Day Ceremony
Israel Memorial Day Ceremony
Eve of Israel Memorial Day
Israel Memorial Day
Israel Independence Day
Student Day
Shavuot Vacation
Spring Semester Ends
Spring Semester Exams Begin

August 27 - October 3, 2017
October 15 - October 19, 2017
October 22, 2017
November 1, 2017
December 17, 2017
January 21, 2018
January 23 - March 9, 2018
March 11, 2018
March 26 - April 6, 2018
April 8, 2018
April 11, 2018
April 12, 2018
April 17, 2018
April 17, 2018
April 18, 2018
April 19, 2018
To be announced
May 20, 2018
June 22, 2018
June 24, 2018
FALL SEMESTER CONCLUSION, EXAM SCHEDULE AND POTENTIAL FOR TIME OFF

Exams begin immediately following the conclusion of fall semester. In accordance with traditional Israeli higher education models, IDC offers students the opportunity to take a first sitting of exams ("moed aleph") generally during the first three weeks between semesters. Students will receive their moed aleph exam schedule at the beginning of the semester. If a student fails the moed aleph exam, is not happy with the grade or had to miss the exam due to unforeseen circumstances, he/she is entitled to sit for a second exam ("moed bet"). These second exams are scheduled, traditionally, immediately following the moed aleph exams. Therefore each student has a highly individual schedule, very often with no vacation whatsoever between fall and spring semester dependent on a) moed aleph schedule, assigned during the first week of the semester and b) the student’s desire to be present for moed bet/retakes.

If you are certain that you will not need a retake, you can book your return ticket date upon receipt of your moed aleph exam schedule (following your final exam time). If you are booking a ticket to Israel and are concerned about choosing a return ticket date, we strongly urge you to purchase a “flexible fare” ticket that allows you to change your return date with no penalty fee. This will allow you to alter your date according to our exam schedule and need (or lack thereof) to sit for moed bet exams. While this class ticket is more expensive than a ticket with inflexible dates, it is significantly less expensive than altering the return date on an inflexible fare ticket if the need arises.

SPRING SEMESTER CONCLUSION, EXAM SCHEDULE AND EXTENDED BREAK

Exams begin immediately following the conclusion of spring semester. Students will receive their moed aleph exam schedule at the beginning of semester. As described above, following moed aleph exams students are entitled to sit for moed bet exams. Spring semester moed bet exams are generally scheduled through August. When students have concluded their exams (based on their highly personal schedule and desire to take moed bet exams), they are on semester break until mid-October when the next school year begins.
A FINAL CHECKLIST

1. Accept your admissions offer within the next 7 days

2. Confirm your acceptance by paying the $1,000 tuition deposit

3. Complete and submit the acceptance forms sent to you

4. If you request IDC housing, pay the $1,200 housing deposit

5. Share the important information in this booklet with your parents

Welcome to IDC HERZLIYA - We’re looking forward to meeting you!